

INTERNATIONAL PRACTICE GROUP

# **AUTUMN CONFERENCE**

**17-20 NOVEMBER 2016**

Shangri-La's Eros Hotel  
New Delhi



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## About Chadha & Co.

**Chadha & Co.** is a full-service corporate and commercial law firm based in New Delhi, India.

The firm is reputed for its high quality, practical, proactive and cost-effective legal advice. Our lawyers are business savvy, with wide international exposure and a passion for solving problems. We provide exceptional levels of service and pride ourselves on our ability to delight clients. The firm is well networked with international law firms. Our clients include leading Fortune 500 corporations as well as small and medium enterprises.

The firm has a specialised inbound practice in advising foreign corporations doing business in India on all Indian laws and regulations that are relevant to their business. We advise international corporations on their India entry strategy, structuring their entry, establishing Indian operations, and on legal and regulatory issues while they conduct their operations in the country. The firm has expertise in the areas of joint ventures, technology transfer and licensing, legal due diligence, infrastructure, mergers and acquisitions, project finance, corporate finance, direct and indirect taxation, labour and employment matters, information technology and outsourcing, intellectual property, corporate governance and legal and regulatory compliances. The firm also has a competent and effective dispute resolution team that handles court work as well as arbitration.

Our team comprises of professionals from multiple disciplines, which permits us to carry out a complete analysis of the entrusted assignments. Our lawyers are supported by management professionals, chartered accountants and company secretaries and, where necessary, technical experts. The team is further strengthened by the association of members of India's political establishment, and senior executives from Indian industry (including the Public Sector) and former bureaucrats who consult with us on a case-to-case basis. Our firm works with correspondent lawyers across India and is able to provide the same high quality of service in a cost effective manner anywhere in the country.



## Shangri-La's Eros Hotel



Nestled in the heart of New Delhi's Connaught Place, Shangri-La's Eros Hotel, New Delhi, is one of the city's finest and most eminent five-star hotels.

Ideally located in the city's centre, Shangri-La's Eros Hotel, New Delhi, is within close proximity to government offices, shopping centres and commercial, financial and business districts. The hotel is a 30-minute drive from the domestic and international airports and a few minutes away from the Connaught Place, one of the largest financial, commercial and business centres in New Delhi.

Shangri-La's Eros Hotel, New Delhi, offers 320 tastefully modern guestrooms and suites. Many rooms boast spectacular views of the city's historic diplomatic district. All rooms are exquisitely appointed with contemporary Asian furnishings.

Generously-spaced suites offer the very best in luxury living. Stylish and abundantly spacious with fabulous interiors, suites at Shangri-La's Eros Hotel, New Delhi, provide an exclusive retreat from the city.

At the heart of this historic civilization, the best in luxury awaits your indulgence.





# Conference Program

Thursday, 17<sup>th</sup> November 2016

## Optional Program

Golf Tournament: 7:00 am – 12:00 noon at the Delhi Golf Club. Assemble in the Lobby of Shangri-La's Eros Hotel for transportation to Delhi Golf Club

Tennis Tournament: Timings to be reconfirmed by Delhi Lawn Tennis Association (DLTA). Assemble in the Lobby of Shangri-La's Eros Hotel for transportation to DLTA

## Lunch

For Golf Tournament participants: Lunch will be served at Hotel Claridges, New Delhi

For Tennis Tournament participants: Lunch will be served at Hyatt Regency Hotel, New Delhi

## Registration

3:00 pm – 7:00 pm Shangri-La's Eros Hotel (specific location to be communicated later)

## Dinner

7:00 pm – 10:30 pm Cocktail dinner with cultural program at Shangri-La's Eros Hotel Lawns

Dress Code: **Smart Casuals**



## Friday, 18<sup>th</sup> November 2016

7:30 am – 9:00 am Breakfast at *Tamra*, a multi-cuisine restaurant on the first floor of Shangri-La's Eros Hotel

7:30 am – 9:00 am Conference Registration outside *Ganga*, IPG 2016 Conference Hall on the first floor of Shangri-La's Eros hotel

9:30 am IPG Conference begins  
  
Chairman's introduction  
Presentation by host firm  
Presentation by prospective members  
Presentation TBD

10:10 am TBD

11:15 am Morning coffee break

11:30 am TBD

12:00 noon TBD

### Lunch

1:00 – 2:30 pm Buffet lunch at *Terrace*, outside *Ganga* on first floor.

2:30 pm Conference resumes

3:45 pm Afternoon coffee break

5:30 pm TBD

### Formal Gala Dinner

7:00 pm – 10:30 pm Gala dinner with cultural program at Terrace Garden, Hotel Taj Mahal, Mansingh Road, New Delhi

Dress Code: **Formal (Business Suit)**



**Saturday, 19<sup>th</sup> November 2016**

7:30 – 9:00 am                      Breakfast at *Tamra*, a multi-cuisine restaurant on first floor, Shangri-La's Eros Hotel

9:30 am – 12:00 noon            General Meeting of IPG

**Lunch**

12:00 – 2:00 pm                      Buffet lunch at *Terrace*, outside *Ganga* on first floor, Shangri-La's Eros Hotel

**Dinner**

7:00 pm – 10.30 pm                Cocktail dinner with Bollywood theme show at Kingdom of Dreams

Dress Code: **Smart Casuals**



# Spouse Program

Thursday, 17<sup>th</sup> November 2016

## Optional Program

Golf Tournament: 7:00 am – 12:00 noon at the Delhi Golf Club. Assemble in the Lobby of Shangri-La's Eros Hotel for transportation to Delhi Golf Club

Tennis Tournament: Timings to be reconfirmed by Delhi Lawn Tennis Association (DLTA). Assemble in the Lobby of Shangri-La's Eros Hotel for transportation to DLTA

## Lunch

For Golf Tournament participants: Lunch will be served at Hotel Claridges, New Delhi

For Tennis Tournament participants: Lunch will be served at Hyatt Regency Hotel, New Delhi

## Registration

3:00 pm – 7:00 pm Shangri-La's Eros Hotel (specific location to be communicated later)

## Dinner

7:00 pm – 10:30 pm Cocktail dinner with cultural program at Shangri-La's Eros Hotel Lawns

Dress Code: **Smart Casuals**





**Friday, 18<sup>th</sup> November 2016**

7:30 am – 9:00 am Breakfast at *Tamra*, a multi-cuisine restaurant on the first floor of Shangri-La's Eros Hotel with the delegates

9:15 am Meet in the Lobby for the Spouse Tours

*Group 1*

9:30 am – 1:30 pm Full Day City Heritage Tour

*Group 2*

9:30 am – 1:30 pm Full Day Museums and Shopping Tour

**Lunch for Groups 1 & 2**

1:30 pm – 2:30 pm At Hotel Lalit, Barakhamba Road/ DLF Emporio Mall, Vasant Kunj at SET'Z restaurant

2:30 pm – 5:00 pm Spouse Tours continues

**Formal Gala Dinner**

7:00 pm – 10:30 pm Gala dinner with cultural program at Terrace Garden, Hotel Taj Mahal, Mansingh Road, New Delhi

Dress Code: **Formal**



**Saturday, 19<sup>th</sup> November 2016**

7:30 am – 9:00 am Breakfast at *Tamra*, a multi-cuisine restaurant on the first floor of Shangri-La's Eros Hotel with the delegates

9:15 am Meet in the Lobby for the Spouse Tours

*Group 1*

9:30 am – 1:00 pm Half Day Akshardham Temple Tour

*Group 2*

9:30 am – 1:00 pm Half Day Old Delhi Tour

**Lunch**

1:00 – 2:00 pm Buffet lunch at *Terrace*, outside *Ganga* on first floor, Shangri-La's Eros Hotel, with the delegates

**Dinner**

7:00 pm – 10.30 pm Cocktail dinner with Bollywood theme show at Kingdom of Dreams

Dress Code: **Smart Casuals**



## About Delhi



Delhi is a city that bridges two different worlds. Old Delhi, once the capital of Islamic India, is a labyrinth of narrow lanes lined with crumbling *havelis* and formidable mosques. In contrast, the imperial city of New Delhi created by the British Raj is composed of spacious, tree-lined avenues and imposing government buildings. Delhi has been the seat of power for several rulers and many empires for about a millennium. Many a times the city was built, destroyed and then rebuilt here.

New Delhi, the capital of India, is a bustling metropolis that has an amazing mix of modernisation and carefully preserved antiquity. Delhi has the most vibrant history having been the "capital of seven empires" with over 60,000 recognized monuments built over several millennia. The Victorian architecture of New Delhi now intermingles with the city's high rise buildings. Concrete flyovers built to ease the growing traffic are interspersed with well laid gardens, Mughal tombs, forts, fascinating museums and art galleries, architectural wonders, a vivacious performing-arts scene, fabulous eating places and bustling markets.

Old Delhi is a labyrinth of narrow lanes lined with breathtaking architectural and historic gems. The captivating stories that the many *havelis*, tombs and mosques tell tales of a rich historical,



cultural and political history. Chandni Chowk with its famous, historic shops and alleys and Connaught Place which is composed of spacious, tree-lined avenues and imposing government buildings are both representatives of a city which is a perfect blend of the past and the future.

Qutub Minar, a 234 feet high minaret and the highest individual tower in the world, Lal Qila (Red Fort), one of a kind red stone wonder completed under the watch of Shahjahan—the Mughal King (Incubator of the famous Taj Mahal)—in 1648, Jama Masjid, the largest mosque in India, Rashtrapati Bhavan one of the largest residential houses of any Head of the State in the world in terms of its size, vastness and its magnificence, India Gate, a breathtakingly beautiful war memorial are important tourist destinations. Other places of interest are the memorials of Safdarjung Tomb, Akshardham Temple, Jantar Mantar, Gurudwara Bangla Sahib and Lotus Temple.

From the by-lanes of the walled city to the swanky hotels and restaurants, Delhi gives you the option of choosing from the wide variety of cuisines, which is a mixture of regional and international food. All these varieties are readily available in every part of Delhi. It is a city that has a story waiting to be discovered in every nook and corner, which will mesmerize you with its rich heritage and culture.

No trip to Delhi is complete without visiting the Taj Mahal at Agra (about 4 hours by car from Delhi).

### **Introduction to the conference**

We are delighted to invite you to **International Practice Group's Autumn Conference** to be held at Shangri-La's Eros Hotel, New Delhi, India from November 17 to 20, 2016. New Delhi is undoubtedly one of the world's leading value for money conference destinations. India is a safe, stable and friendly country. With its multi-cultural, multi-ethnic and multi-religious background, visitors from diverse cultures will easily feel at home here. The Local Organising Committee is committed to hosting a memorable conference with the highest standards.

We look forward to seeing you and your family members at this professional and cultural feast in New Delhi.

Regards,  
**Organising Team**





## General Information



### Weather during November in Delhi

28°C maximum daytime temperature  
10 hours of sunshine per day (87% of daylight hours)  
10°C minimum night-time temperature  
No heat & humidity



### Clothing

Even though November is not the peak winter season in Delhi, it is advisable to carry light woolen clothes.



### Language

Hindi is recognized as the official language of the country. English is recognized as the language of National, Political and Commercial communication. English in Delhi, is a language with which nearly all the inhabitants of the city are familiar. It is a popular means of communication, particularly among the youngsters. Tourists in the city have absolutely no problem in communicating with the local people as almost everyone can interact like a travel guide.

### Currency

The Rupee is the official currency of India. The Indian Rupee may be abbreviated in any of the following formats INR, Rs. or ₹.

INR are available as paper notes in denominations of 10, 20, 50, 100, 500 and 1000. INR are also available as coins in denominations of 1, 2, 5 and 10.

Changing money in India is very simple. Upon arrival in India, foreign currencies can be converted into INR at foreign exchange counters at airports. These outlets are open 24 hours a day, 7 days a week. You can also find foreign exchange desks at star-rated hotels. Traveler's cheques may not be accepted at all banks or hotels. There are automatic teller machines (ATMs) which dispense cash throughout the city. Although these machines are linked to a specific local bank, most major credit and debit cards, both domestic and international, should be accepted. Kindly note that certain credit cards may not be accepted.





For current exchange rates, please visit: [www.xe.com](http://www.xe.com)

## Taxis



Taxis are on call round-the-clock in Delhi. Air-conditioned (AC) radio taxis may be called by dialing +91 11 43434343 or +91 11 44224422. These taxis have a flat charge per kilometer travelled, and are available at both the international and domestic terminals of the airport. In addition, there are prepaid taxi counters at the airport for travelling to any part of the city. We advise that hiring private cars and unlicensed taxis must be done with caution and is not recommended for delegates.

Hotel front desks will normally be able to arrange reliable transport by taxi but they will require 15-30 minutes' notice in order to do so. Taxis are willing to wait for you during your intermediate stops at reduced charges. It is simplest to inform the front desk the places you wish to visit, the total time you wish to spend and the number of persons travelling. They would then be able to book the taxi for you at a fixed rate.

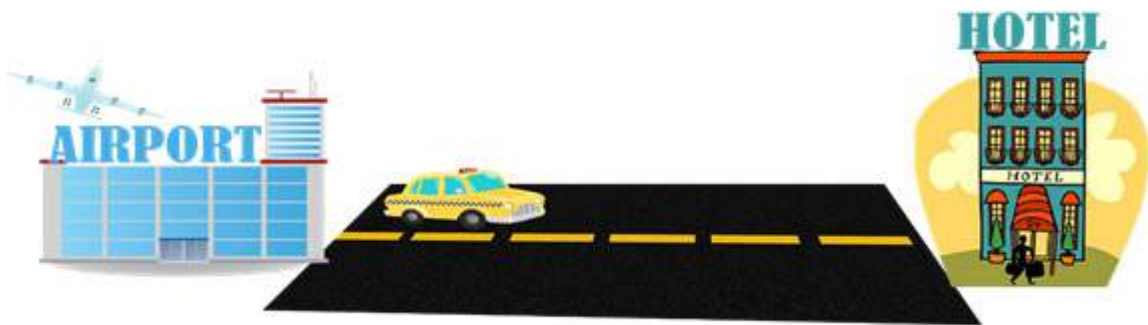
## Local Time

Indian Standard Time (IST) is 5 hours 30 mins ahead of GMT and 10 hours 30 mins ahead of Eastern Standard Time (EST).

## Smoking Policy

All public areas are non-smoking except for specifically labeled smoking areas.

## How to reach Shangri-La's Eros Hotel from Indira Gandhi International Airport



Shangri-La's Eros Hotel is situated in Central Delhi, which is 30 km. from Indira Gandhi International Airport and 28 km. from the domestic airport.



## If you are flying in:

From the airport (both domestic and international) you can take a private taxi (Meru, Mega Cabs, Easy Cabs) to reach the hotel, which will charge you between INR 1,000 to INR 1,500 (approx. 15 to 20 Euros), or you can take a prepaid taxi from a booth situated outside the airports. A prepaid taxi will be cheaper than a private taxi. Ideally, however, opt for your hotel's airport transfer – while more expensive, it will be most convenient and very safe.

## The Best Food

In India, food is an essential part of the culture. Food preparation is full of rituals and the selection of ingredients and preparation give insight into the many different subcultures. Indians love talking about food and show their love for it (and for each other) by sharing meals, snacks, tea and gossip. Download this document for a list of all the best restaurants in Delhi. Here are a few of them:

FINE DINING		
Name	Description	Location
<b>Varq</b>	Refined flavours, elegant presentation and subtle Indian dishes. The seafood dishes are especially worth a try.	<i>The Taj Mahal Hotel, No. 1, Mansingh Road,</i>
<b>Bukhara</b>	Despite its uncomfortable seating and never-changing menu, more than 25 years after it opened, it is packed night after night. Try the excellent dal, raan and tandoori prawns.	<i>Hotel ITC Maurya, Sardar Patel Marg, Akhaura Block, Diplomatic Enclave, Chanakypuri</i>
<b>Tian</b>	In the same hotel as <i>Bukhara</i> , chef Vikramjit Roy shows off his expertise in molecular gastronomy through his modern take on Asian cuisine.	<i>Tian - Asian Cuisine Studio - ITC Maurya Sardar, Diplomatic Enclave, Patel Marg</i>
<b>The China Kitchen</b>	When this trendy, modern Chinese restaurant opened in 2007, it came as a breath of fresh air because it served authentic Chinese cuisine. You can never go wrong with their Peking duck.	<i>Hyatt Regency, Bhikaiji Cama Place, Ring Road,</i>
<b>Megu</b>	It may not be authentic Japanese cuisine—rather a hybrid Americanised-Japanese version—but every dish here is expertly prepared with the best possible ingredients.	<i>The Leela Hotel, 10th Floor, Diplomatic Enclave, Connaught Place</i>
<b>Le Cirque</b>	The Leela Palace, New Delhi's modern Italian restaurant checks all the boxes as far as food, service and décor is concerned.	<i>The Leela Hotel 10th Floor, Diplomatic Enclave, Connaught Place</i>

CASUAL LUNCH, DRINKS & DINING		
Name	Description	Location
<b>SodaBottleOpenerWala</b>	From the quirky ambience to the cheeky cocktails, a meal at SodaBottleOpenerWala will never fail to make you chuckle. But you will also keep returning for the lost glory of Parsi dishes such as berry pulao, dhansak and eggs kejriwal with toast that you didn't even know you craved.	<i>Shop No. 3, CyberHub, Near Building No. 8, DLF Cyber City, Phase II, Gurgaon, Haryana</i>
<b>Coast Cafe at OGAAN</b>	A warm, inviting vibe, friendly service and excellent food—this place has everything a café should.	<i>2nd &amp; 3rd Floor, above OGAAN, H2 Hauz Khas</i>



<b>Elma's Bakery</b>	You'll want to curl up in its plush armchairs with a good book and enjoy a pot of tea while eyeing the pastries and cakes on display. But don't just eye them, take a big bite of carrot cake and smile in sweet contentment.	<i>Building No:31, 2nd Floor, T.L.R., Hauz Khas Village</i>
<b>Le Bistro du Parc</b>	Cosy, charming, rustic and adorable—this tiny French eatery is all of these. The ever-changing menu is small, which may put some off—but as they say, good things come in small packages.	<i>Shop No. 57,58,59, A Block, Moolchand Flyover Complex, Ring Road, Moolchand Market, Opp. Moolchand Medicty, Defence Colony</i>
<b>Cafe at Korean Cultural Centre</b>	Even though Korean food is booming in the West, it is still relatively unheard of in India. This place has excellent classics, such as kimchi fried rice and bibimbap.	<i>No. 25A, Ring Road, Near Moolchand Metro Station, Lajpat Nagar 4</i>

## Shopping

Delhi has remained, since historical times, a favoured destination for shoppers. From traditional bazaars to modern-day malls, Delhi has everything to offer to a customer. Here are a few of our favourites:

<b>FABRICS/FASHION</b>		
<b>Name</b>	<b>Description</b>	<b>Location</b>
<b>Fab India</b>	A family favourite, offering almost any item of clothing you can think of, for all ages. Especially good are the handloomed cotton or silk, traditional kurta-pyjamas for men, women and children.	<i>A-, D Block, Middle Cir, Sushant Lok Phase 1, D Block, Connaught Place</i>
<b>Handloom House</b>	Go here for some of the most beautiful silks and handloomed cottons New Delhi has to offer. Choose from millions of rolls of different colours and textures. Open Mon-Sat, 10am-7pm.	<i>9A Connaught Place (+91 11 332 3057)</i>
<b>Palika Bazaar</b>	This underground shopping centre accommodates more than 400 outlets. Open Mon-Sat, 10am-6pm. Visit specialist shops, such as: <ul style="list-style-type: none"> <li>• <b>Lal Ehari Tandon</b>, Shop No 20 (00 91 11 332 7327). Shirts and table linen with the famous Lucknow 'chikan' embroidery.</li> <li>• <b>Shaw Brothers</b>, Shop No 8 (00 91 11 332 9080). Delhi's best range of high-quality pure Kashmiri shawls at reasonable prices. Pashmina shawls are also good value.</li> </ul>	<i>Connaught Place</i>
<b>Anokhi</b>	Known for its Western-style Indian print clothes and fabric and furnishings; also sells beautiful fabric covered notebooks, diaries and bags. Open Mon-Sat, 10.30am-6pm.	<i>32, Khan Market, Rabindra Nagar</i>

<b>CRAFTS</b>		
<b>Name</b>	<b>Description</b>	<b>Location</b>
<b>Cottage Industries</b>	This government-run emporium is the best-stocked and most centrally located, and sells excellent quality goods. Go for Rajasthani slippers, Madras cotton, Kashmiri	<i>Janpath</i>



<b>Emporium</b>	walnut-wood carvings, Indian textiles, leather accessories, beautiful jewelry, silks, saris and stationery. Items can be packed and shipped home for you. Prices are fixed. Open Mon-Sat, 10pm-6pm.	
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<b>JEWELLERY</b>		
<b>Name</b>	<b>Description</b>	<b>Location</b>
<b>Chand Begum Ke Jewels</b>	The craftsmen in this serious jewellery store have a real understanding of traditional jewels. They will work on your chosen design in gold or silver with precious or semi-precious stones. Open Mon-Sat, 11.30am-7pm.	<i>D-1B Green Park, south of the Ring Road</i>

## Bars

Delhi offers quite a mixture in the sitting, drinking and dancing stakes. There is a good concentration of all these different places, as you might expect, around Connaught Place, but do not neglect the luxury hotels and the colonies of South Delhi with some of the best places in the city. This is also one area where Gurgaon and Noida score highly with a good concentration of bars. Here's a full list and here are some of our recommendations:

<b>Name</b>	<b>Description</b>	<b>Location</b>
<b>Q'BA</b>	One of the trendier places in town, which caused quite a stir when it first opened, this is a large but super-stylish and comfortable space, arranged over two floors and with a spectacular terrace overlooking Connaught Place. Q'BA is best used for a classy drink and for Delhi star-spotting.	<i>E42-43, Connaught Place</i>
<b>24/7</b>	It possesses a huge wine cellar that houses the finest wines from all over the world and is known to dabble in modern-day kitchen experiments such as molecular mixology.	<i>24/7, The Lalit, Barakhamba Avenue, Connaught Place. Open 24 hours daily</i>
<b>Anidra</b>	The long wooden bar gives way to dark velvet booths, where guests can order from a list of uniquely created cocktails. The lovely candle-lit windows overlook the lush, green outdoor space and the music alternates between house and pop. Live bands and DJs are known to perform here occasionally.	<i>Andira, The Lodhi, Lodhi Road. Open 8pm-12.30am</i>
<b>B-BAR (Buddha Bar)</b>	Buddha Bar has rebranded itself as B-Bar. The spectacularly vast indoor space and the stunning elaborate decor feature several Buddha statues perched overhead that form a pleasing backdrop to the soothing lounge music.	<i>B-Bar, Level four, Select Citywalk, Saket. Open 6pm-1am</i>
<b>On The Waterfront</b>	This restaurant-cum-bar has a wonderful setting, which is literally "on the waterfront". The exceptional ambience, gorgeous modern interiors with wonderful soothing music against a serene backdrop make this an ideal spot to stop by for a glass of wine.	<i>On the Waterfront, The Lodhi, Lodhi Road. Open 11am-12.30am</i>
<b>Skooter</b>	High on biker themed graphics and velvet sofas, all covered in shades of pink and black, this fantastic nightspot offers a string of appealing spirits and plays a mix of house and Bollywood tracks.	<i>Skooter, Hotel Samrat, Kautilya Marg, Chanakyapuri. Open 9pm-1.30am</i>





# Visa Information

## ALL FOREIGN ATTENDEES ARE REQUIRED TO APPLY FOR A CONFERENCE VISA

**Type of Visa:** Conference Visa

**Period:** For the duration of the conference or seminar

Foreign attendees should ensure that they are in possession of a valid Indian visa before they begin their travels to India.

The Consular Passport and Visa (CPV) Division of the Ministry of External Affairs is responsible for issuance of Indian visas to foreign attendees. This facility is granted through various Indian missions abroad.

Visa fees are non-refundable and subject to change without notice. The High Commission reserves the right to grant and decide the type and duration of visa, irrespective of the fees tendered at the time of application. Granting a visa does not confer right of entry to India and is subject to the discretion of the Immigration Authorities.

### **Visa Application Form:**

The visa application form is available at the Indian Embassy office in your country.

### **Procedure for Obtaining Visa:**

Visas can be applied for in person or by post at the High Commission of India based in your country.

The attendees can also fill the online visa application by visiting the following website: [www.indianvisaonline.gov.in/visa/](http://www.indianvisaonline.gov.in/visa/) and going to their nearest embassy with printouts of the online filled application and required travel documents.

### **Requirements for Visa:**

Generally the following documents are required for obtaining an Indian visa. However, requirements may vary from country to country.

- Original passport valid for at least 6 months
- Duly completed application form
- Visa fee
- Two passport size photographs
- Passport
- Supporting documents, where necessary
- An invitation letter, which will be sent to you by the Conference Manager after successful registration





- Approval letter from the Ministry of External Affairs
- Approval letter from the Ministry of Home Affairs

For more details on the list of Indian Missions and embassies abroad visit:

[www.mea.gov.in/indian-missions-abroad.htm](http://www.mea.gov.in/indian-missions-abroad.htm)

Delegates from Afghanistan, China, Iran, Pakistan, Iraq, Sudan, Foreigners of Pakistani Origin and Stateless persons, please register at the earliest, at least 60 days prior to the conference.

We need to obtain prior and specific approval for attendees belonging to these countries. Those who fall in this category, please send a copy of your passport along with the following details to [pratibha@cimglobal.net](mailto:pratibha@cimglobal.net) mentioning the name of the conference.

- Sl.no
- Name
- Father's/Husband's Name
- Date of Birth
- Nationality & Passport No.
- DOI
- Place of Issue
- Date of Expiry
- Address

**e-Tourist Visa Facility is available for nationals of following countries/territories:**

Albania, Andorra, Anguilla, Antigua & Barbuda, Argentina, Armenia, Aruba, Australia, Austria, Bahamas, Barbados, Belgium, Belize, Bolivia, Bosnia & Herzegovina, Botswana, Brazil, Brunei, Bulgaria, Cambodia, Canada, Cape Verde, Cayman Island, Chile, China, China- SAR Hong Kong, China- SAR Macau, Colombia, Comoros, Cook Islands, Costa Rica, Cote d'Ivoire, Croatia, Cuba, Czech Republic, Denmark, Djibouti, Dominica, Dominican Republic, East Timor, Ecuador, El Salvador, Eritrea, Estonia, Fiji, Finland, France, Gabon, Gambia, Georgia, Germany, Ghana, Greece, Grenada, Guatemala, Guinea, Guyana, Haiti, Honduras, Hungary, Iceland, Indonesia, Ireland, Israel, Jamaica, Japan, Jordan, Kenya, Kiribati, Laos, Latvia, Lesotho, Liberia, Liechtenstein, Lithuania, Luxembourg, Madagascar, Malawi, Malaysia, Malta, Marshall Islands, Mauritius, Mexico, Micronesia, Moldova, Monaco, Mongolia, Montenegro, Montserrat, Mozambique, Myanmar, Namibia, Nauru, Netherlands, New Zealand, Nicaragua, Niue Island, Norway, Oman, Palau, Palestine, Panama, Papua New Guinea, Paraguay, Peru, Philippines, Poland, Portugal, Republic of Korea, Republic of Macedonia, Romania, Russia, Saint Christopher and Nevis, Saint Lucia, Saint Vincent & the Grenadines, Samoa, San Marino, Senegal, Serbia, Seychelles, Singapore, Slovakia, Slovenia, Solomon Islands, South Africa, Spain, Sri Lanka, Suriname, Swaziland, Sweden, Switzerland, Taiwan, Tajikistan, Tanzania, Thailand, Tonga, Trinidad & Tobago, Turks & Caicos Island, Tuvalu, UAE, Ukraine, United Kingdom, Uruguay, USA, Vanuatu, Vatican City-Holy See, Venezuela, Vietnam, Zambia and Zimbabwe.



## Eligibility

- International travellers whose sole objective of visiting India is recreation, sightseeing, casual visit to meet friends or relatives, short duration medical treatment or casual business visit.
- Passport should have at least six months validity from the date of arrival in India. The passport should have at least two blank pages for stamping by the Immigration Officer.
- International travellers should have return tickets or onward journey tickets, with sufficient money to spend during his/her stay in India.
- International travellers holding Pakistani passports or being of Pakistani origin may please apply for regular visa at Indian Mission.
- Not available to Diplomatic/Official Passport Holders.
- Not available to individuals endorsed on parents'/spouse's passport i.e., each individual should have a separate passport. e-Tourist visa will be granted only against valid passports.
- Not available to International Travel Document Holders.

## Visa on Arrival

Citizens of Japan can apply for visa on arrival in Bengaluru, Chennai, Delhi, Hyderabad, Kolkata or Mumbai since 1 March 2016.

In case of any clarification or difficulties, please contact the Conference Manager:

### Pratibha Verma

Mobile: + 91 7351301122

pratibha@cimglobal.net

CIM Global India Pvt. Ltd.

Suite No. 309-311, DLF City Court

MG Road, Gurgaon 122 004, Haryana, India



# CUSTOMS GUIDE FOR TRAVELLERS

Every passenger entering India has to pass through a Customs check. The passenger has to declare the contents of his/her baggage in the prescribed Indian Customs Declaration Form at the airports. The passenger has the option of seeking clearance through the Green Channel or through the Red Channel, subject to the nature of goods being carried.

## Green and Red Channels

For the purpose of Customs clearance of arriving passengers, a two-channel system has been adopted:

- (i) Green Channel for passengers not having any dutiable goods.
- (ii) Red Channel for passengers having dutiable goods.

However, Green channel passengers must deposit the Customs portion of the disembarkation card to the Customs official at the exit gate before leaving the terminal. Declaration of foreign exchange/currency has to be made before the custom officers in the following cases:

- (a) Where the value of foreign currency notes exceed USD 5,000 or equivalent.
- (b) Where the aggregate value of foreign exchange including currency exceeds USD 10,000 or equivalent.
  - Passengers walking through the Green Channel with dutiable/prohibited goods are liable to prosecution/ penalty and confiscation of goods.
  - Trafficking of Narcotics and Psychotropic substances is a serious offence and is punishable with imprisonment.

## Duty Free Allowances and Entitlements for Indian Residents and Foreigners Residing in India

A resident is defined as a person holding a valid passport issued under the Passports Act, 1967 and normally residing in India.

- I. For passengers coming from countries other than
  - (a) Nepal, Bhutan, Myanmar or China.
  - (b) Pakistan by land route



Duty-free entitlements for <i>bona fide</i> baggage	For passengers of age 10 years and above	For passengers below 10 years of age
Used personal effects (excluding jewelry) required for satisfying daily necessities of life	Free*	Free*
Other articles carried on person or in accompanied baggage (a) If stay abroad is for more than three days.  (b) If stay abroad is up to three days.	Valued up to Rs.50,000/-  Valued up to Rs.17,500/-	Valued up to Rs.17,500/-  Valued up to Rs.3,000/-

II. For passengers coming from

- (i) Nepal, Bhutan, Myanmar or China, other than by land route
- (ii) Pakistan by land route

Duty-free entitlements for <i>bona fide</i> baggage if stay abroad for more than three days	For passengers of age 10 years and above	For passengers below 10 years of age
Used personal effects (excluding jewelry) required for satisfying daily necessities of life	Free	Free
Other articles carried in person or in accompanied baggage	Rs. 6,000/-	Rs. 1,500/-

Note:

1. The free allowance shall not be pooled with the free allowance of any other passenger.
2. The free allowance is not applicable to the following goods:
  - a. Fire arms
  - b. Cartridges of firearms exceeding 50
  - c. Cigarettes exceeding 100 or cigars exceeding 25 or tobacco exceeding 125 gm.
  - d. Alcoholic liquor or wine in excess of 2 litres





- e. Gold or silver any form, other than ornaments
  - f. Flat Panel (LCD/LED/Plasma) television
3. One laptop computer (notebook computer) over and above the said free allowances mentioned above is also allowed duty free if imported by any passenger of the age of 18 years and above.
  4. The goods over and above the free allowances shall be chargeable to customs duty @ 35% + an education cess of 3% i.e., to say the effective rate is 36.05%.
  5. Alcoholic drinks and tobacco products imported in excess of free allowance are chargeable to custom duty at the rates applicable to their commercial imports as per the Customs Tariff Act, 1975.
  6. Passengers normally resident of India who are returning from a visit abroad may carry Indian currency up to Rs. 25,000.
  7. In case the value of any one item exceeds the duty free allowance, the duty shall be calculated only on the value in excess of free allowance.

### **Duty Free Allowances and Entitlements for Tourists and Definition of Tourist**

A tourist is a passenger

- a) who is not normally a resident in India;
- b) who enters India for a stay of not more than six months in the course of any twelve months period for legitimate non-immigrant purposes, such as : touring, recreation, sports, health, family reasons, study, religious pilgrimage, or business.

A tourist arriving in India shall be allowed duty free clearance of articles in his *bona fide* baggage to the extent as mentioned below:

Eligible Tourists	Articles allowed free of duty
(a) Tourists of Indian origin coming to India other than tourists of Indian origin coming by land routes as specified in Annexure IV.	(i) Used personal effects and travel souvenirs, if - <ul style="list-style-type: none"> <li>(a) These goods are for personal use of the tourist, and</li> <li>(b) These goods, other than those consumed during the stay in India, are re-exported when the tourist leaves India for a foreign destination.</li> </ul>





	(ii) Articles as allowed to be cleared under rule 3 or rule 4.
(b) Tourists of foreign origin, other than those of Pakistani origin coming from Pakistan, coming to India by air.	(i) Used personal effects (ii) Articles other than those mentioned in Annexure I up to a value of Rs. 8000 for personal use of the tourist or as gifts and travel souvenirs if these are carried on the person or in the accompanied baggage of the passenger.
(c) Tourists – (i) Of Pakistani origin coming from Pakistan other than by land routes; (ii) Of Pakistani origin or foreign tourists coming by land routes as specified in Annexure IV; (iii) Of Indian origin coming by land routes as specified in Annexure IV.	(i) Used personal effects (ii) Articles other than those mentioned in Annexure I up to a value of Rs. 6,000 for personal use of the tourist or as gifts and travel souvenirs if these are carried on the person or in the accompanied baggage of the passenger.

